**Citations by Tag Report**

Select Board – required (should be preset to a user’s default Board if one exists)

Select Summary Topic(s) – optional, one or more summary topics may be chosen

Select Tag – required

Select Date Range for Date Tag Added – optional

Comment: optional free text field to search article\_state\_comments using % for wildcard

Report output:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Citation | Summary Topic | Date Tag Added | Current Article State | Comments |
|  |  |  |  |  |
|  |  |  |  |  |

**Citation:** Please use the typical citation format that we have for other reports (e.g., Citations by Status), including links to the full citation page and to PubMed

**Summary Topic:** Each row will have a single summary topic, so it’s possible that the citation will appear on multiple rows if it has the same tag applied for multiple topics

**Date Tag Added:** Please indicate the date the selected tag was added to this citation/topic. The date should appear in the following format YYYY-MM-DD

**Current Article State:** Please display a brief indication of the current article state, as we have done on the Reviewed Packets page. Values could look like this:\*\*

Abstract Approved

Full Text Approved

Assigned for Review: Genetics of Skin Cancer (October 2019)

Board Member Responses Received

Board Manager Action: Paper for Board Discussion  
On Agenda: Psychosocial WG - 2017-04-12  
Editorial Board Decision: Cited (citation only)

\*\*See related issue <https://tracker.nci.nih.gov/browse/OCEEBMS-405> for some useful information about where this information is coming from on the Reviewed Packets page

It’s not necessary to notate any states prior to Abstract Approved

For articles that are at the Assigned for Review state, if a Board Manager Comment exists, please add the words BOARD MANAGER COMMENT in red beneath the status description

**Comments:** Please display all comments relevant to the citation/topic in the article\_state\_comments table in reverse chronological order with a single line between them.